

# SHELBY COUNTY PROBATE COURT

[www.shelbycoprobate.org](http://www.shelbycoprobate.org)

## ADULT NAME CHANGE CHECKLIST

### INITIATION REQUIREMENTS

- \_\_\_ Form 21.0 - Application for Change of Name of Adult (*RC 2717.01*)
- \_\_\_ Form 21.0A – Name Change Application Supplemental Affidavit
- \_\_\_ Applicant has been a resident of Shelby County, Ohio for at least one year immediately prior to filing of application
- \_\_\_ Copy of birth certificate
- \_\_\_ Form 21.01 – Judgment Entry Setting Hearing and Ordering Notice
- \_\_\_ Form 21.5 – Notice of Hearing on Change of Name (Court will fax Notice to local newspaper for publication at least 30 days prior to hearing)
- \_\_\_ First, middle and last name must be spelled out
- \_\_\_ Security deposit for costs (*Local Rule 58.1*)

### HEARING REQUIREMENTS

- \_\_\_ Proof of Publication from local newspaper
- \_\_\_ Form 21.1 – Judgment Entry – Change of Name of Adult
- \_\_\_ All publication costs and court costs must be paid in full

**OTHER:** \_\_\_\_\_  
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